

MOVING ADPICS ENCUMBRANCES TO NEW FISCAL YEAR AND APPROPRIATION YEAR

ADPICS users who are moving nonqualifying encumbrances into New Year (AY97 and FY97), **MUST change the interface type to YP** on the Direct Purchase Order Writing Screen (PCHL2360).

We are seeing evidence from reviewing Help Desk tickets that this procedure is not being followed.

Office hours are currently being offered to help agencies with this process. Please contact Janiece Foster, 55108, to register. The dates are: October 8, October 11, and October 15, from 1:30 p.m. to 4:30 p.m., at the Knapps Centre.

This page last updated Wednesday, October 09, 1996 - 7:46:56 AM